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| **Name** |  | **Form** |  |

**Task Six**

**Sovini Trade Supplies**

<https://my.matterport.com/show/?m=XLhnFiigomE/>

**<https://youtu.be/zb3YBcTawxQ>**

As part of your Work Experience, we want you to find out about the job roles carried out at Sovini Trade Supplies. We hope that what you learn about the various opportunities with this amazing organisation and the skills and qualifications you might need along with any rewards and benefits employees might receive.

Take a tour of Sovini Trade Supplies using the link <https://my.matterport.com/show/?m=XLhnFiigomE>

and find your way around the building considering who you think would have this building as their place of work.

You will also be using the website link www.[Sovini Trade Supplies](https://sovinitradesupplies.co.uk/).co.uk – take 10 minutes to familiarise yourself with the website so that you will be able to answer the questions asked.

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| 1 | Products stored within this unit include;  1 Ironmongery  2 Timber and Sheet Material  3 Doors and Joinery  4 Building Materials  5 Electrical Supplies  6 Plumbing and Heating |
| 2 | Looking at this list products above – what types of tradespeople would you find here, please list your answers below:  1  2  3  4  5 |
| 3 | Now that you are aware of the tradespeople who use these products can you list six different types of job roles you think may be carried out on these premises that are not tradespeople  1  2  3 |
| 4 | **Careers at Sovini Trade Supplies**- do some internet research and see if you can write up a brief job description, showing your understanding of the duties, for each of the roles listed below.  1 Sales Assistant  2 Administrator  3 Warehouse Assistant |
| 5 | The Purchasing Department is another important part of the business. What do you think “purchasing” is and what is the importance of this team? |

Thank you for completing this task on The Sovini Group

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